

# PURCHASE ORDER

**PO Number: 303-1-0761**

Requisition Number: 303-1-01747

**Order Date:** 5/11/2021

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accounts payable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

## FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

### Delivery Location

Central Services Bldg  
1711 San Jacinto Blvd.  
Attn: Leandra Contreras  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

33043043042008  
SPD - Comptroller of Public Accounts  
Attn: Training Policy and Development  
PO Box 13186  
Austin, TX 78711-3186  
Phone:(512) 463-5355, Fax:  
tcp@cpa.texas.gov

CTCM Training Class for FDC Inspectors Isaac Vining and Edgar Hinojosa.

TFC Contact:

Attn: Leandra Contreras  
512-463-0896

**Description** State Agencies:

Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS.

(a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources.

Exempt Purchase TGC 771 Interagency Agreement.

### Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
CTCM Training for Isaac Vining	1	Course	\$375.00	4/14/2021	4/15/2021	\$375.00
Date: April 14-15, 2021 Time: 9:00am-5:00pm Location: CPA Webex						

Price Per Attached Invoice #100335200 Dated March 26, 2021.

**NIGP Class:** 924

**NIGP Item:** 40

**Object Class:** 243

**Reimbursement Type:** Not Reimbursable

CTCM Training for Edgar Hinojosa

Date: June 8-9, 2021

Time: 9:00am-5:00pm

Location: CPA Webex

1	Course	\$375.00	6/8/2021	6/9/2021	\$375.00
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**NIGP Class:** 924

**NIGP Item:** 40

**Object Class:** 243

**Reimbursement Type:** Not Reimbursable

**Grand Total \$750.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Facilities Design and Construction
<b>Program</b>	Facilities Design and Construction
<b>Phone</b>	512-463-0896
<b>Org Code</b>	0802 - Project Management
<b>Type of Purchase/PCC Code</b>	' ' Exempt with Specific Legal Cite
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Jordan, Michelle,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)